



# Slides That Rock

The original one-page guide to great slide design



## Cut the Logo

Unless you are Apple, no one cares about your logo. Put the logo on the first and last page. Leave it out of other slides.



## Use a Color Palette

Apply a color palette that supports your brand. If in doubt, use a white background for better contrast.



## One Slide One Message

Less is more. Go for one slide, one message. If you previously had a slide with 4 bullets, divide it into 4 slides.



## Think Billboard

Each slide should be easy to understand. Just like a billboard. The audience should 'get' your slide in less than 3 seconds.



## Make Fonts Bigger

Treat each slide as a poster. Use less text and bigger fonts. Make it easier to read. Use a font size bigger than 30.



## Animate Bullets

If you have bullets, limit them to three. Use subtle animation to show one point at a time, so you control the timing.



## High Definition Images

Use only high definition images. If you can't find what you need, use your phone to take your own. Resource: [unsplash.com](https://unsplash.com)



## Fill The Slide

Make your image (or images) fill the whole slide. Leave no white space. Make your images shine. Put your text message on top.



## Use Icons

Say "NO!" to 1990s clip art and cartoons. Use professional icons for simple illustrations. Resource: [flaticon.com](https://flaticon.com)



## Simplify Data

Avoid the Excel table. Prioritize your data. Only show numbers relevant to your message. Highlight trends and key figures.



## Put Details in Handout

Keep your presentation simple and focused. Put additional data and supporting materials in a handout.



## Ask For Help

Design can be hard and time-consuming. Few people are design experts, so ask for help. Your presentation will be better.